



Action Tracker

Minute	Resolution	Action	RAG
Ambition 1 - Environment			
22-376	Yarnfield Lane Lay-by litter and fly tipping.	Meeting with Stafford Borough Council enforcement [18/03/25] – new littering signs in place. Lay-by included on list of sites to have camera monitoring. Meeting with Staffordshire County Council highways arranged [22/04/25]	● ↓
Ambition – 2 Safety			
23-296	Homes Plus Estate Management	Request to meet sent to Homes Plus Estate Impact Officer asking for a meeting to discuss on and off street parking, hedges and pavements.	●
21-499	Severn Trent work Highlows/Yarnfield Lane	Resolved to send formal complaint to STWCo with copy to MP. [09/03/26]	● ↑
Parish Ambition – 3 Community			
25-299	Yarnfield Park Public Open Space & Football Ground	No progress made with SBC legal services or planning. Complaint sent to Cabinet lead for planning.[30/04/26] Email sent to lead officer at Stafford Borough Council asking for support. [09/03/26] Email sent to R Estate Ltd to establish if they are still willing to work with the Parish Council. [09/12/25]. No response received. Contact Stafford Borough Council Planning Service over breaches of the section 106 agreement.	● ↑
Parish Ambition – 4 Good Governance			
23-540	Business Continuity Plan	Cllrs invited to review of plans. Continuity Plan Template prepared Cllrs invited to comment on the template before it is populated [18/03/24]	●
25-381	AGAR Assertion 10	Work completed to support 2026 AGAR submission	● ↓
25-406	Cold Meece – Yarnfield link pavement	New action – plan of action to be developed together with timeline and resources.	●

Monthly Progress Tracker – Update 06/05/2026

25-354	Community Resilience	Meeting with community resilience lead from Stafford Borough Council and Support Staffordshire. [15/04/26]. Action plan to be prepared.	●
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Special Projects

Reference	Project	Actions/Progress	RAG
SP2	Neighbourhood Plan	SBC confirm receipt of the draft plan, request for further information to support their screening assessment. Final draft of the plan produced, copy sent to Urban vision to offer advice on any further changes. Draft plan sent to Stafford Borough Council for Reg 14 assessment. Plans to be prepared for Reg 14 consultation with the residents and other interested parties. [see Agenda item 12]	●
SP3	Environmental project	Parts of the grass around the village green playground reseeded, donation of snowdrops planted along Yarnfield Brook.	●
SP4 & 6	Community Action Group - projects & Events Working Group	<u>Ford Drive Defibrillator Project</u> - Lease agreement signed and returned to Stafford Borough Council. Contracts awarded. Summer picnic – plan for the event on Sunday 14 June well advanced. Orders placed with supplies. Application for TENS submitted to Stafford Borough Council.	●
SP5	Cold Meece road safety scheme (SIDs)	New contact at SCC identified. New policy on siting of SID still being prepared. No date given as to when this will be completed. Request for action to complete this work sent to the SCC Community Highway Officer [08/12/25]	●
SP7	Yarnfield Park – road safety Traffic Regulation Orders (TRO)	SCC confirm that “until the TRO notices go out to statutory consultation, we cannot formalise the existing or amended markings or speed restrictions.”	● ↓
SP9	Bus shelter (Cold Meece) Renovation	Direction of travel of the bus changed – shelter no longer used. New timetable sign to be purchased for the shelter.	●