



**YARNFIELD AND COLD MEECE PARISH COUNCIL
ANNUAL PARISH COUNCIL MEETING**

AGENDA

Monday 12 May, 2025 at 7.30pm

Yarnfield Village Hall

- 1 Election of the Chairperson of the Council
- 2 Apologies for Absence
- 3 To consider any declaration of interest relating to any item on the agenda.
- 4 Election of the Vice-Chair of the Council
- 5 Community Action Group appointments – election of the Chairperson, councillor representative and non-elected members.
- 6 Personnel Committee – election of the Chairperson, and councillor representative
- 7 Election of Planning – Lead councillor
- 8 Election of Finance – Lead councillors
- 9 Appointment of representation to external groups:
 - i. Events Working Group
 - ii. Springfields First School
 - iii. Yarnfield Park Residents' Association
 - iv. BIFFA, Cold Meece
 - v. Yarnfield Park Conference Centre
 - vi. Yarnfield and Cold Meece Community Ltd
- 10 General Powers of Competence - annual review of eligibility
- 11 HS2 – SRCG representation and support
- 12 Review of the terms of reference:
 - i. Community Action Group
 - ii. Events Working Group
 - iii. Personnel Committee
- 13 Financial Regulations – approval and review of banking arrangements and use of BACS
- 14 Review of the Asset Register
- 15 Review of the Risk Register
- 16 Review and re-adoption of key documents
 - i. Standing Orders
 - ii. Code of Conduct
 - iii. Publication Scheme
 - iv. Data Protection Act and Freedom of Information Act policies and procedures
- 17 Future Meeting dates for 2025/2026

John Fraser
Clerk to the Parish Council
Date: 1 May, 2025