



YARNFIELD AND COLD MEECE PARISH COUNCIL

NOTICE OF INTENTION TO FILL A VACANCY BY CO-OPTION

NOTICE IS HEREBY GIVEN that a casual vacancy has arisen in the Office of Councillor for **Yarnfield and Cold Meece Parish Council, Yarnfield Ward**.

The Returning Officer at **Stafford Borough Council** has confirmed that a valid request for an election was not received within the statutory 14-day period.

Consequently, **Yarnfield and Cold Meece Parish Council** will now co-opt a qualified person to fill the vacancy.

Expressions of Interest

Eligible individuals who wish to be considered for co-option are invited to submit their application in writing to the Clerk.

Applications must include your full name, contact details, and a brief statement outlining:

- Your eligibility criteria (see the application form/guidance note).
- Your reasons for wishing to join the Parish Council.
- The skills, qualifications, or experience you would bring to the role.

Closing Date & Next Steps

- **Application Deadline:** 5:00pm on 21 August 2026
- **Council Consideration:** Applications will be considered by councillors at the next scheduled meeting on 14 September 2026.

Application forms and eligibility criteria sheets can be obtained from the Clerk or downloaded from the council website.

Dated: 7 August 2026

Signed:

(Clerk to the Council / Proper Officer)

Contact Details:

- **Clerk:** John Fraser
- **Email:** clerk@yarnfieldandcoldmeece.gov.uk
- **Website:** <https://yarnfieldandcoldmeece-pc.gov.uk/people/council-vacancy/>

